



COUNTY OF LOS ANGELES

Public Health

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March 9, 2011

To: Each Supervisor

From: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

Subject: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE 27
MINI GRANT AGREEMENTS FUNDED THROUGH THE AMERICAN
RECOVERY AND REINVESTMENT ACT OF 2009**

This is to notify you that I am exercising the delegated authority approved by your Board on March 2, 2010, to enter into mini grant agreements with social services agencies to implement tobacco cessation programs to support the Department of Public Health (DPH) project, Tobacco Reduction Using Effective Strategies and Teamwork (TRUST), 100% funded by the Centers for Disease Control and Prevention (CDC), under the American Recovery and Reinvestment Act of 2009 (ARRA).

On April 8, 2010, I notified you that I was exercising the delegated authority approved by your Board to accept two Notices of Award (NA) from the CDC, funded through ARRA, in the total amount of \$32,105,202 for the Renew Environments for Nutrition, Exercise and Wellness in Los Angeles County (RENEW-LAC) (\$15,920,342) and TRUST (\$16,184,860) projects for the term March 19, 2010 through March 18, 2012. The NA for TRUST reflected a funding reduction from the previously anticipated award of \$20,000,000. Accordingly, the total number of mini grant agreements to be executed has decreased from 140 to 75.

Under the authority referenced above, I will execute 27 mini grant agreements with the community and social service organizations identified in Attachment A in the amount of \$5,000 each for a total of \$135,000, 100% funded by the CDC ARRA funds. These 27 mini grant agreements are for services to be provided effective date of execution through a period of up to six months. In addition, with the CDC's approval, the Los Angeles County Department of Mental Health and the Veteran's Hospital Administration will be participating as mini grant recipients although they will not be entering into contractual agreements and will not receive any funding from DPH.

DPH will notify your Board when we are ready to execute the remaining mini grant agreements for services to be provided through March 18, 2012. Program staff are currently working with

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County Counsel to identify a process to award the remaining mini grants, which may involve further Board action.

These 27 mini grant recipients were selected through a Request for Application released by DPH on November 2, 2009, to identify qualified social service agencies to implement smoke-free workplace environments, provide technical assistance and training to raise awareness of the benefits of smoking cessation, and promote health and wellness.

Under these mini grant agreements, the social services agencies will:

- participate in webinars that address the creation of smoke-free environments and incorporation of smoking cessation services into current programs;
- implement a smoke-free environment policy for agency staff and clients; and
- implement a protocol for integrating the promotion of smoking cessation services into existing wellness programs and services.

A modification to the standard County contract provisions was made for these mini grant agreements to remove insurance requirements. The Chief Executive Office (CEO) Risk Management reviewed the services to be provided and determined that insurance requirements were not necessary. The agreements contain the standard indemnification provision.

County Counsel has reviewed and approved the mini grant agreement as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or need additional information, please let me know.

JEF:er
#01636

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Mini-Grant Recipient

#	Organization	Address	City	Zip	Mini Grant Agreement
1	AIDS Project Los Angeles	611 S. Kingsley Drive	Los Angeles	90005	\$5,000
2	Alcoholism Center for Women, Inc.	1147 S. Alvarado Street	Los Angeles	90006	5,000
3	Asian Youth Center	100 Clary Avenue	San Gabriel	91776	5,000
4	BRIDGES	1977 N. Garey Ave., Ste. 6	Pomona	91767	5,000
5	Chabad Residential Treatment Center	5675 W. Olympic Blvd.	Los Angeles	90036	5,000
6	Child Care Resource Center	20001 Prairie Street	Chastworth	91311	5,000
7	Cri-Help, Inc.	11027 Burbank Blvd.	North Hollywood	91601	5,000
8	Divine Healthcare Services, Inc.	405 W. Manchester Blvd., Ste. A	Inglewood	90301	5,000
9	Epidaurus dba Amity Foundation	3302 S. Grand Avenue	Los Angeles	90007	5,000
10	Gateways Hospital and Mental Health Center	1891 Effie Street	Los Angeles	90026	5,000
11	House of Hope Foundation	205 West 9th Street	San Pedro	90731	5,000
12	The Lavelle Center	8415 S. Western Avenue	Los Angeles	90047	5,000
13	LA BioMed at Harbor-UCLA	1124 W. Carson St., N-33	Torrance	90502	5,000
14	Mission City Community Network, Inc.	15206 Parthenia Street	North Hills	91343	5,000
15	Northeast Valley Health Corporation	1172 N. Maclay Avenue	San Fernando	91340	5,000

Mini-Grant Recipient

16	Pasadena Council on Alcoholism & Drug Dependence	1245 E. Walnut St., Ste. 117	Pasadena	91106	5,000
17	Phoenix House of California, Inc.	11015 S. Bloomfield Avenue	Santa Fe Springs	90670	5,000
18	Phoenix House of Los Angeles, Inc.	11600 Eldridge Avenue	Lake View Terrace	91342	5,000
19	The Saban Free Clinic	8405 Beverly Blvd.	Los Angeles	90048	5,000
20	South Bay Alcoholism Services NCADD South Bay	1334 Post Avenue	Torrance	60501	5,000
21	South Central Los Angeles Regional Center	650 W. Adams Blvd., Ste. 200	Los Angeles	90007	5,000
22	Tarzana Treatment Center	18646 Oxnard Street	Tarzana	91356	5,000
23	Trinity Plus Healthcare Services, Inc.	2500 Wilshire Blvd., Ste. 922	Los Angeles	90057	5,000
24	United American Indian Involvement, Inc.	1125 W. 6th Street, Ste. 103	Los Angeles	90017	5,000
25	Valley Community Clinic	6801 Coldwater Canyon Ave.	North Hollywood	91605	5,000
26	The Wall Las Memorias Project	111 North Avenue 56	Los Angeles	90042	5,000
27	WB Community Learning Center	3425 W. Manchester Blvd., #106	Inglewood	90305	5,000

TOTALS:

\$135,000